

# Request for Quote

Page 1 of 6

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 01-OCT-12  
BID NUMBER: 7458134  
TITLE: BREAD, FRESH & BAGELS, FRESH, AND ROLLS,  
FRESH (MPA #77)

BLANKET START : 01-DEC-12  
BLANKET END : 30-NOV-13  
BID CLOSING DATE AND TIME: 22-OCT-2012 10:15:00

BUYER: Melillo, Charlotte A  
PHONE #: 401-574-8110

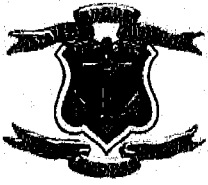
B  
I  
L  
L  
T  
O  
MASTER PRICE AGREEMENT  
SEE BELOW  
RELEASE AGAINST, RI MPA  
US

S  
H  
I  
P  
T  
O  
MASTER PRICE AGREEMENT  
SEE BELOW  
RELEASE AGAINST, RI MPA  
US

## Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
1	<p>BLANKET REQUIREMENTS: 12/1/2012 - 11/30/2013 MPA #77</p> <p>ITEMS 1 THROUGH 18 WILL BE AWARDED ON A TOTAL LOW BASIS. YOU MUST BID ALL ITEMS TO BE CONSIDERED. THESE ITEMS WILL BE ORDERED THROUGH THE CDC AND DELIVERED MONDAY'S, WEDNESDAY'S AND FRIDAYS TO THE CDC WITH THE EXCEPTION OF VET'S HOME. VET'S HOME ORDER MUST BE DELIVERED TO VET'S HOME.</p> <p>ITEMS 19 THRU 25 WILL BE AWARDED ON A TOTAL LOW BASIS. YOU MUST BID ALL ITEMS TO BE CONSIDERED. THESE ITEMS WILL BE ORDERED THROUGH THE CDC OR BY THE AGENCY, BUT WILL BE DELIVERED TO EACH INDIVIDUAL AGENCY LOCATION INCLUDING VET'S HOME. THESE PRODUCTS ARE DELIVERED ANY DAY OF THE WEEK UPON THE AGENCY'S REQUEST.</p> <p>NOTE: NONE OF THE ITEMS LISTED BELOW ARE LOW FAT WITH THE EXCEPTION OF ITEMS 15 &amp; 16.</p> <p>QUANTITIES ARE APPROXIMATE.</p> <p>CDC DELIVERY POINT: CENTRAL DISTRIBUTION CENTER, 144 POWER ROAD, CRANSTON, RI 02920.</p> <p>DIRECT DELIVERY TO THE ACI MAY BE REQUIRED FOR SOME PRODUCTS.</p> <p>* PRODUCTS ORDERED BY VET'S HOME MUST BE DELIVERED TO VET'S HOME.</p> <p>MPA-77 12/1/12 - 11/30/13 - WHITE PULLMAN - LOAVES 20 OZ. TO 24 OZ. WEIGHT PER LOAF ____/WT. USABLE SLICES PER LOAF ____/SLICES. PRICE PER POUND ____/POUND PRICE PER SLICE ____/SLICE</p>	147,830.00	Loaf		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



# Request for Quote

Page 2 of 6

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 01-OCT-12  
BID NUMBER: 7458134  
TITLE: BREAD, FRESH & BAGELS, FRESH, AND ROLLS,  
FRESH (MPA #77)

BLANKET START : 01-DEC-12  
BLANKET END : 30-NOV-13  
BID CLOSING DATE AND TIME: 22-OCT-2012 10:15:00

BUYER: Melillo, Charlotte A  
PHONE #: 401-574-8110

B  
I  
L  
L  
T  
O

MASTER PRICE AGREEMENT  
SEE BELOW  
RELEASE AGAINST, RI MPA  
US

S  
H  
I  
P  
T  
O

MASTER PRICE AGREEMENT  
SEE BELOW  
RELEASE AGAINST, RI MPA  
US

## Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
	MINIMUM USABLE SLICES PER LB: 16 MAXIMUM USABLE SLICES PER LB: 20				
2	MPA-77 12/1/12 - 11/30/13 - WHEAT PULLMAN - 6,000 LOAVES, 21 OZ. TO 24 OZ. WEIGHT PER LOAF _____/WT  USABLE SLICES PER LOAF _____/SLICES  PRICE PER POUND _____/POUND  PRICE PER SLICE _____/SLICE  MINIMUM USABLE SLICES PER LB: 16 MAXIMUM USABLE SLICES PER LB: 20	12,206.00	Loaf		
3	MPA-77 12/1/12 - 11/30/13 - RYE PULLMAN, SEEDLESS - LOAVES, 21 OZ. TO 24 OZ. WEIGHT PER LOAF _____/WT  USABLE SLICES PER LOAF _____/SLICES  PRICE PER POUND _____/POUND  PRICE PER SLICE _____/SLICE  MINIMUM USABLE SLICES PER LB: 16 MAXIMUM USABLE SLICES PER LB: 20	1,814.00	Loaf		
4	MPA-77 12/1/12 - 11/30/13 - TEXAS STYLE TOAST, 3/4 " SLICE - 10-14 SLICES PER LOAF * WEIGHT PER LOAF _____ NUMBER OF USABLE SLICES _____	1,581.00	Loaf		
5	MPA-77 12/1/12 - 11/30/13 - FRANKFURT ROLLS, SLICED - 18 OZ./DZ. MINIMUM, WEIGHT PER DOZEN _____/WT.	2,731.00	Dozen		
6	MPA-77 12/1/12 - 11/30/13 - HAMBURGER BUNS,	24,444.00	Dozen		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



# Request for Quote

Page 3 of 6

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 01-OCT-12  
BID NUMBER: 7458134  
TITLE: BREAD, FRESH & BAGELS, FRESH, AND ROLLS,  
FRESH (MPA #77)

BLANKET START : 01-DEC-12  
BLANKET END : 30-NOV-13  
BID CLOSING DATE AND TIME: 22-OCT-2012 10:15:00

BUYER: Melillo, Charlotte A  
PHONE #: 401-574-8110

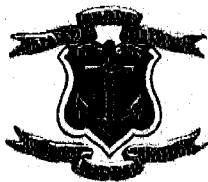
B  
I  
L  
L  
  
T  
O  
  
MASTER PRICE AGREEMENT  
SEE BELOW  
RELEASE AGAINST, RI MPA  
US

S  
H  
I  
P  
  
T  
O  
  
MASTER PRICE AGREEMENT  
SEE BELOW  
RELEASE AGAINST, RI MPA  
US

## Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
	SLICED - 18 OZ./DZ. MINIMUM, WEIGHT PER DOZEN _____/WT.				
7	MPA-77 12/1/12 - 11/30/13 - WIENER ROLLS, 5-1/2" - 6", SPLIT ON SIDE, 17 OZ./DZ. MINIMUM, WEIGHT PER DOZEN _____/WT.	135.00	Dozen		
8	MPA-77 12/1/12 - 11/30/13 - DINNER ROLLS - 12 OZ./DZ. MINIMUM, WEIGHT PER DOZEN _____/WT.	5,644.00	Dozen		
9	MPA-77 12/1/12 - 11/30/13 - DINNER ROLLS - WHEAT, 12 OZ./DZ. MINIMUM, WEIGHT PER DOZEN _____/WT. (80% WHEAT 20% WHITE)	2,417.00	Dozen		
10	MPA-77 12/1/12 - 11/30/13 - SALAD ROLLS - 12 OZ./DZ. MINIMUM, WEIGHT PER DOZEN _____/WT.	464.00	Dozen		
11	MPA-77 12/1/12 - 11/30/13 - ENGLISH MUFFINS - 24 OZ. MINIMUM, WEIGHT PER DOZEN ____WT.	1,370.00	Dozen		
12	MPA-77 12/1/12 - 11/30/13 - RAISIN BREAD, 16 OZ. MINIMUM. WEIGHT PER LOAF _____/WT.  USABLE SLICES PER LOAF _____/SLICES	1,098.00	Loaf		
13	MPA-77 12/1/12 - 11/30/13 - BREAD CRUMBS (WHITE) UNSEASONED, 16 OZ. - WEIGHT OF CONTAINER _____/WT.	5,225.00	Pound		
14	MPA-77 12/1/12 - 11/30/13 - BAGELS, FRESH, ASSORTED, TO INCLUDE WHEAT, ONION, RAISIN, EGG AND PLAIN, 36 OZ. MINIMUM, WEIGHT PER DOZEN ____WT.	2,444.00	Dozen		
15	MPA-77 12/1/12 - 11/30/13 - WHITE BREAD, LOW-FAT, LOW-CAL, 40 CALORIES PER SLICE, 16 OZ./EACH LOAF WEIGHT PER LOAF (16 OZ)_____/WT  USABLE SLICES PER LOAF, (19 MINIMUM)_____/SLICES.	1,475.00	Loaf		
16	MPA-77 12/1/12 - 11/30/13 - WHEAT BREAD, LOW-FAT, LOW-CAL, 40 CALORIES PER SLICE, 16 OZ. EA. LOAF	1,193.00	Loaf		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



# Request for Quote

Page 4 of 6

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

BUYER: Melillo, Charlotte A  
PHONE #: 401-574-8110

CREATION DATE : 01-OCT-12  
BID NUMBER: 7458134  
TITLE: BREAD, FRESH & BAGELS, FRESH, AND ROLLS,  
FRESH (MPA #77)

BLANKET START : 01-DEC-12  
BLANKET END : 30-NOV-13  
BID CLOSING DATE AND TIME: 22-OCT-2012 10:15:00

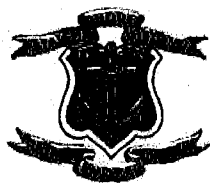
B  
I  
L  
L  
T  
O  
MASTER PRICE AGREEMENT  
SEE BELOW  
RELEASE AGAINST, RI MPA  
US

S  
H  
I  
P  
T  
O  
MASTER PRICE AGREEMENT  
SEE BELOW  
RELEASE AGAINST, RI MPA  
US

## Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
	WEIGHT PER LOAF (16 OZ)_____/WT USABLE SLICES PER LOAF (19 MINIMUM)_____/SLICES				
17	MPA-77 12/1/12 - 11/30/13 HAMBRUGER BUNS, SLICED - 16 PK - 24 OZ. (80% WHEAT / 20% WHITE) WEIGHT PER PKG_____ ACTUAL PACKAGING_____ ACTUAL PRICE_____/PK.	1,273.00	Package		
18	MPA-77 12/1/12 - 11/30/13 FRANKFURT ROLLS, SLICED - 18 OZ. (80% WHEAT / 20% WHITE) WEIGHT PER DOZEN_____/WT *** *** ***  DELIVERY POINTS FOR ITEMS 19-25 ARE THE FOLLOWING:  1. ELEANOR SLATER HOSPITAL, REGAN BLDG. 2. ELEANOR SLATER HOSPITAL, ADOLPH MEYER 3. ELEANOR SLATER HOSPITAL, ZAMBARANO HOSPITAL, WALLUM LAKE 4. VETERAN'S HOME, BRISTOL, RI 5. A.C.I., CRANSTON, RI 6. R.I. TRAINING SCHOOL, CRANSTON, RI  ITEMS 19 THROUGH 25 WILL BE AWARDED TOTAL LOW. YOU MUST BID ALL ITEMS TO BE CONSIDERED.	863.00	Dozen		
19	MPA-77 12/1/12 - 11/30/13 - ITALIAN BREAD, SLICED - 15 OZ. MINIMUM WEIGHT PER LOAF_____/WT.	45,910.00	Loaf		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



# Request for Quote

Page 5 of 6

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 01-OCT-12  
BID NUMBER: 7458134  
TITLE: BREAD, FRESH & BAGELS, FRESH, AND ROLLS,  
FRESH (MPA #77)

BLANKET START : 01-DEC-12  
BLANKET END : 30-NOV-13  
BID CLOSING DATE AND TIME: 22-OCT-2012 10:15:00

BUYER: Melillo, Charlotte A  
PHONE #: 401-574-8110

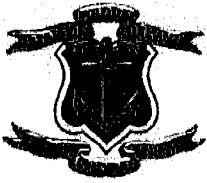
**B  
I  
L  
L  
T  
O**  
MASTER PRICE AGREEMENT  
SEE BELOW  
RELEASE AGAINST, RI MPA  
US

**S  
H  
I  
P  
T  
O**  
MASTER PRICE AGREEMENT  
SEE BELOW  
RELEASE AGAINST, RI MPA  
US

Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
	USABLE SLICES PER LOAF ____/SLICES				
20	MPA-77 12/1/11 - 11/30/13 - PAN BAKED DINNER ROLLS, FROZEN - 14 OZ./DZ. MINIMUM PRICE PER DOZEN ____/DZ. WEIGHT PER DOZEN ____/WT	174.00	Dozen		
21	MPA-77 12/1/12 - 11/30/13 - TORPEDO ROLLS, PRECUT, 6" - 28 OZ./DZ. MINIMUM WEIGHT PER DOZEN ____/WT ACTUAL PACKAGING ____ ACTUAL PRICE ____/PK	50,476.00	Dozen		
22	MPA-77 12/1/12 - 11/30/13 - BULKIE ROLLS, SPLIT, 3-1/2 MIN. DIAMETER - 2 OZ./EA. MINIMUM WEIGHT PER DOZEN ____ ACTUAL PACKAGING ____ ACTUAL PRICE ____/PK.	4,179.00	Dozen		
23	MPA-77 12/1/12 - 11/30/13 - BULKIE ROLL, SPLIT, WHOLE WHEAT, 3-1/2" MIN. DIAMETER, 2 OZ./EA. MINIMUM WEIGHT PER DOZEN ____ ACTUAL PACKAGING ____ ACTUAL PRICE ____/PK.	119.00	Dozen		
24	MPA-77 12/1/12 - 11/30/13 - SYRIAN BREAD, FRESH, 7"/8" DIAMETER, WHITE OR WHOLE WHEAT, AS REQUESTED BY AGENCY; SAHARA, MIDDLE EAST OR EQUAL AS DETERMINED BY AGENCY, 36 OZ./DZ. MINIMUM	50.00	Dozen		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



# Request for Quote

Page 6 of 6

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 01-OCT-12  
BID NUMBER: 7458134  
TITLE: BREAD, FRESH & BAGELS, FRESH, AND ROLLS,  
FRESH (MPA #77)

BLANKET START : 01-DEC-12  
BLANKET END : 30-NOV-13  
BID CLOSING DATE AND TIME: 22-OCT-2012 10:15:00

BUYER: Melillo, Charlotte A  
PHONE #: 401-574-8110

B  
I  
L  
L  
T  
O  
MASTER PRICE AGREEMENT  
SEE BELOW  
RELEASE AGAINST, RI MPA  
US

S  
H  
I  
P  
T  
O  
MASTER PRICE AGREEMENT  
SEE BELOW  
RELEASE AGAINST, RI MPA  
US

Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
	WEIGHT PER DOZEN _____ ACTUAL PACKAGING _____ ACTUAL PRICE _____/PK.				
25	MPA-77 12/1/12 - 11/30/13 - LAVASH WHEAT WRAPS WEIGHT PER DOZEN _____ ACTUAL PACKAGING _____ ACTUAL PRICE _____/PK.	554.00	Dozen		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

## BID SPECIFICATIONS / INSTRUCTIONS – MPA-77

1. PROVIDE ALL INFORMATION REQUESTED. FAILURE TO DO SO WILL RESULT IN THE DISQUALIFICATION OF YOUR BID.  
ALL BLANK LINES MUST BE COMPLETED EVEN IF BIDDING TO SPECIFICATIONS.
2. ITEMS 1 THROUGH 18 WILL BE AWARDED TOTAL LOW. ITEMS 19 THROUGH 25 WILL BE AWARDED TOTAL LOW. YOU MUST BID ALL ITEMS TO BE CONSIDERED.
3. PRODUCTS BID MUST MEET SPECIFICATIONS AND WEIGHT RANGES.
4. WHERE USABLE SLICE PER LOAF IS REQUESTED, DO NOT INCLUDE THE END (CRUST) PIECES IN THE COUNT.
5. SUCCESSFUL BIDDERS MUST ACCEPT ORDERS 1 DAY PRIOR TO DELIVERY.
6. ALL PACKAGES OF BREAD PRODUCTS ON THIS BID MUST BE DATE STAMPED WITH THE DATE BAKED AND SELL-BY DATE ON THE WRAPPER. NO STICKERS ALLOWED.
7. ALL PRODUCTS MUST BE ACCURATELY LABELED.
8. ALL BREAD AND BREAD PRODUCTS MUST BE FRESH. NO PREVIOUSLY FROZEN PRODUCTS WILL BE ACCEPTED.
9. DELIVERY: MONDAY, TUESDAY, WEDNESDAY, THURSDAY, FRIDAY AS REQUESTED BY AGENCY. DELIVERY BY 6:30 AM. SATURDAY DELIVERY TO THE ACI MAY BE REQUIRED FOR SOME PRODUCTS. PLEASE INDICATE WHETHER OR NOT YOU ARE ABLE TO MEET THIS REQUIREMENT  
YES \_\_\_\_\_ NO \_\_\_\_\_
10. DELIVERIES TO BE INVOICED ON A MONTHLY BASIS.
11. SAMPLES MAY BE REQUIRED OF ITEMS 1, 2 AND 3 AND ANY OTHER ITEM THE CDC WISHES TO TEST. SAMPLES ARE TO BE CLEARLY MARKED WITH COMPANY NAME AND BID ITEM NUMBERS.
12. ALL EMPTY BREAD RACKS MUST BE REMOVED ON DAY OF DELIVERY.
13. THE MOST RECENT LOCAL HEALTH DEPARTMENT INSPECTION REPORT **MUST** ACCOMPANY ALL BIDS. BIDS MAY BE DISQUALIFIED BASED ON NEGATIVE INSPECTION REPORTS. FAILURE TO SUBMIT THE MOST RECENT REPORT **WILL** RESULT IN DISQUALIFICATION. THE SUCCESSFUL VENDOR MAY BE SUBJECT TO INSPECTION BY THE HEALTH DEPARTMENT AND ENVIRONMENTAL HEALTH COORDINATORS DURING THE COURSE OF THE CONTRACT.

## Contract Terms and Conditions

### Table of Contents

Terms and Conditions.....	XIV
BID STANDARD TERMS AND CONDITIONS .....	XIV
TERMS AND CONDITIONS FOR THIS BID .....	XIV
RIVIP INFO - BID SUBMISSION REQUIREMENTS .....	XIV
NON-COMPLIANCE - SPECIFICATION .....	XIV
INSURANCE REQUIREMENTS .....	XIV
FISCAL YEAR - AWARD EXTENDING PAST FISCAL YR END .....	XIV
RIVIP INFO - BID SUBMISSION REQUIREMENTS .....	XV
PURCHASE AGREEMENT BID .....	XV
DELIVERY - CENTRAL DISTRIBUTION CTR - DOC .....	XV
NON-COMPLIANCE - SPECIFICATION .....	XV
MPA BID AWARD (STATEWIDE APPLICABILITY) .....	XV
QUARTERLY REPORTS .....	XV



## **Terms and Conditions**

### **BID STANDARD TERMS AND CONDITIONS**

#### **TERMS AND CONDITIONS FOR THIS BID**

#### **RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

#### **NON-COMPLIANCE - SPECIFICATION**

THE PRODUCT(S) PROVIDED BY VENDORS WILL BE SUBJECT TO RANDOM TESTING. IF THE PRODUCT DOES NOT MEET SPECIFICATION, THE VENDOR WILL BE RESPONSIBLE FOR ADMINISTRATIVE COSTS, LAB TESTING AND PERSONNEL COSTS. NON-COMPLIANCE OF THE PRODUCT TO THE BID SPECIFICATION WILL RESULT IN THE REVOCATION OF THE CONTRACT/PURCHASE ORDER.

#### **INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED, IN THE AMOUNT OF \$1 MILLION.

#### **FISCAL YEAR - AWARD EXTENDING PAST FISCAL YR END**

AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER

## **DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.**

### **RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

### **PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

### **DELIVERY - CENTRAL DISTRIBUTION CTR - DOC**

**DELIVERY INSTRUCTIONS:** CENTRAL DISTRIBUTION CENTER DEPT. OF CORRECTIONS 144 POWER ROAD, CRANSTON, RI 02920 (PHONE 462-4022) Delivery only 8:30 AM to 12:00 noon and 12:30 PM to 2:30 PM, Monday through Friday, with shipping slip showing Purchase Order Number and Item Number of State Purchase Order. Any merchandise to be delivered must be on 48" x 40" pallets. If pallets are in good condition, we will exchange them, but only this size pallet. Any merchandise being delivered on other size pallets must be stripped by the trucker and put on our size pallets (48" x 40"). Unsealed packages not accepted. ALL CASES MUST BE BAR-CODED.

### **NON-COMPLIANCE - SPECIFICATION**

THE PRODUCT(S) PROVIDED BY VENDORS WILL BE SUBJECT TO RANDOM TESTING. IF THE PRODUCT DOES NOT MEET SPECIFICATION, THE VENDOR WILL BE RESPONSIBLE FOR ADMINISTRATIVE COSTS, LAB TESTING AND PERSONNEL COSTS. NON-COMPLIANCE OF THE PRODUCT TO THE BID SPECIFICATION WILL RESULT IN THE REVOCATION OF THE CONTRACT/PURCHASE ORDER.

### **MPA BID AWARD (STATEWIDE APPLICABILITY)**

**STATEWIDE APPLICABILITY** - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

### **QUARTERLY REPORTS**

**REPORTS** - The Vendor agrees to provide the State with quarterly reports describing activity against this Price Agreement. If this is a Master Price Agreement, such reports shall include usage by municipalities, quasi-public agencies, schools, etc. All reports shall contain the following data: (1) Billing volume in dollars and (2) quantity shipped for each line item in the price agreement. When there are no line items in the price agreement, vendor shall report volume by catalog order numbers, with a brief description of each order number. Reports must be submitted to the RI Division of Purchases to the attention BUYER named

in this notice, identifying the Agreement number and the Reporting Period. Quarterly reports shall be due 45 calendar days after the end of each quarter. Failure to submit required reports shall be considered a breach of the contractor's obligations and may be considered, at the discretion of the State Purchasing Agent, sufficient cause for the termination of the agreement and other outstanding agreements and orders, and possible suspension from participation in additional State procurements.